
Order a personal certificate

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1. Introduction

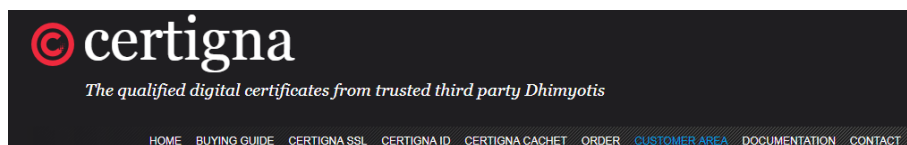
To obtain a certificate, you must log in to your customer area to access the menu of online order.

2. Order creation

2.1. Connection

Go to www.certigna.fr

Click on “Customer Area”



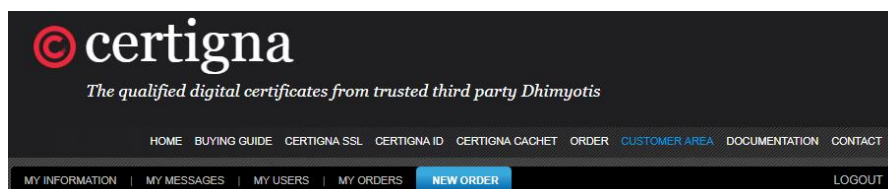
Please fill in your ID and your password and click on “Connect”

Login to your account

<p>Already customer ?</p> <p>ID : <input type="text"/> Username forgotten ?</p> <p>Password : <input type="password"/> Password forgotten ?</p> <p style="text-align: right;"><input type="button" value="Connect"/></p>	<p>Not customer yet ?</p> <p>The creation and activation of your customer area is necessary for complete your orders. Once your registration is finalized, you can centrally manage your differents requests of certificates.</p> <p style="text-align: right;"><input type="button" value="Register"/></p>
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2.2. Choice of certificate

Click on “NEW ORDER”



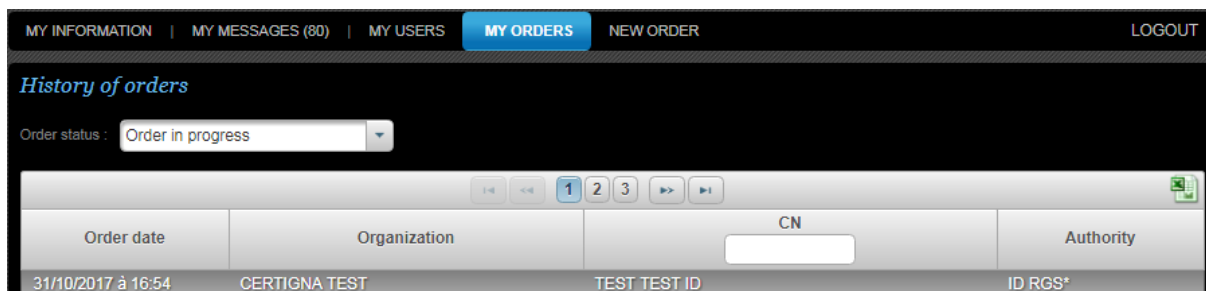
Click on “Continue without partner code”

Without partner code

By continuing without partner code, you will be able to access all Certigna products.

2.3. Transmission of supporting documents

Go to your customer area and click on "My orders" and your certificate



Then you can upload your evidence documents by clicking the "Choose" button at the bottom of the page

Order details	
Order date	31/10/2017 à 16:54:06
Order's status	Waiting evidences
Type of certificate	ID RGS*
Duration	1095 days

[Download my request file](#)

Field	Value
GivenName	TEST
Surname	TEST
e-mail	
Organization	
Organization ID	49532885800024
Country	FR

Payment informations	
Price ex-VAT :	105.0 €
Payment status :	Pending receipt
Payment method :	Transfer

Here are the Dhimyotis bank details:

Account holder	:	
Bank name	:	
RIB	:	
IBAN	:	
BIC	:	

Justificatifs
Upload here evidences corresponding to this order.
+ Choose Upload Cancel

3. Certificate issuance

If the supporting documents are correct, you will receive an email informing you that you can download your certificate. The email is accompanied by a procedure explaining how to do it.